

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 30 - WPM 13-06-2024 ENGLISH 30 - WPM BATCH - 401**  
**FINAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	Usb stands for _____	Uniform Series Bus	Universal Series Bus	Universal Serial Bus	None of these	C	C
2	Ram stands for _____	Rapid Access Memory	Random Active Memory	Random Access Memory	None of these	C	C
3	ROM stand for _____	Read Once Memory	Read Only Memory	Random Only Memory	None of these	B	B
4	RAM Stands for _____	Random Access Memory	Read Access Memory	Read Any Memory	Read Account Memory	A	A
5	RAM stands for _____	Random Auto Memory	Read Access Memory	Read Auto Memory	Random Access Momory	D	D
6	Extension of MS-word 2010 file is _____	.wrd	.mbd	.docx	.xls	C	C
7	At the bottom of the Ms-Word we can see a _____ strip	vertical	rectangular	horizontal	None of these	C	C
8	Which of the following line spacing is invalid?	Single	Double	Multiple	Five	D	D
9	Grammer mistakes does not checked by MS-Word	TRUE	FALSE			B	B
10	Borders can be applied to _____	Cells	Text	Paragraph	All of these	D	D
11	A single worksheet has _____ columns	16000	16384	17000	17384	B	B
12	Portrait and Landscape are types of _____	Pages	Margins	Orientation	None of these	C	C
13	In Excel, _____ is present by default.	Border	Gridlines	Graph	Filter	B	B
14	Formula means instruction to perform _____	Addition	Subtraction	Multiplication	All Calculation	D	D
15	Formula means instruction to perform _____	Addition	Substruction	Multiplication	Calculation	D	D

16	which key is used insert a hyperlink?	Ctrl + L	Ctrl + H	Ctrl + K	None of these	C	C
17	Which is the default view in PowerPoint?	Normal	Notes Page	Slide sorter	Outline	A	A
18	We cannot end a slide show in middle.	TRUE	FALSE			B	B
19	User cannot add _____ in presentation	Audio	Video	Image	None of these	D	D
20	PPT files are made in _____ type of software	MS-Word	MS-PowerPoint	MS-Excel	MS-Access	B	B
21	Results produced by analog computer are approximate.	TRUE	FALSE			A	A
22	While reply to E-Mail we need to retype the E-Mail id.	Never	Always	Sometimes	None of these	A	A
23	Sound and images are not transferred through E-Mail	TRUE	FALSE			B	B
24	Virus can not come with the E-Mail.	TRUE	FALSE			B	B
25	File Compression Utility program _____ the file size.	Increases	reduces	keeps as it is	None of these	B	B